



(c) the rights and responsibilities of the organisation to financial members.

Membership fees;

- (1) The station management committee determines the annual membership fee (if any) to be paid by the members.
- (2) A member must pay the annual membership fee to the treasurer, or another person authorised by the committee to accept payments, by the date (the **due date**) determined by the management committee.
- (3) If a member has not paid the annual membership fee within the period of **one month** after the due date, the member ceases to be a member on the expiry of that period.
- (4) If a person who has ceased to be a member under subrule (3) offers to pay the annual membership fee after the period referred to in that subrule has expired —
 - (a) the management committee may, at its discretion, accept that payment; and
 - (b) if the payment is accepted, the person's membership is reinstated after the date the payment is accepted.

Record registry of members

- (1) The secretary, or another person authorised by the management committee, is responsible to maintain the register of members and record in that register any change in the membership of the Association.
- (2) The register of members may include the name, address, contact details, Date of Birth, type of membership (if applicable) to which each member belongs, date joined, training status, ethnicity status and the date on which each member becomes financial.
- (3) The register of members must be kept at the secretary's place of residence, or at another place determined by the committee.
- (4) A member who wishes to inspect the register of members must contact the secretary to make the necessary arrangements.
- (5) If —
 - (a) a member inspecting the register of members wishes to make a copy of, or take an extract from, the register, or
 - (b) a member makes a written request to be provided with a copy of the register of members,the committee may require the member to provide a statutory declaration setting out the purpose for which the copy or extract is required and declaring that the purpose is connected with the affairs of the station.



Suspension or expulsion

(1) The management committee may decide to suspend a member's membership or to expel a member from the station if

- (a) the member contravenes any of the station rules; or
- (b) the member acts detrimentally to the interests of the station.

(2) The secretary must give the member written notice of the proposed suspension or expulsion at least **14** days prior to the management committee next meeting to be consider member's decision.

(3) The notice given to the member states —

- (a) when and where the management committee meeting will take place,
- (b) the reasons for which the proposed suspension or expulsion is considered,
- (c) and the member may attend the meeting and to provide any written and/or verbal submissions to the committee about the proposed suspension or expulsion.

(4) At the meeting of the management committee with an immediate effect for the suspension and/or expulsion

- (a) the member will be given the opportunity to provide written and/or oral submissions to the committee about the suspension and/or the expulsion,
- (b) the management committee will provide due consideration to the reason's provided by the member,
- (c) make a final decision as to whether or not to suspend the member's membership and for how long, or whether or not to expel the member from the station.

(5) The management committee must provide a written notice and the reasons for the committee's decision, within **14 days** after the committee meeting at which the decision is made.

(7) A member being suspended or to be expelled from the station may provide written notice to the secretary requesting the appointment of a mediator, within 14 days after receiving notice of the Committee's decision.

(8) A suspended member loses any rights (including voting rights) and is not entitled to a refund, rebate, relief or credit for membership fees paid, or payable, to the station.

(9) The secretary must update register of members the suspended member and include the date of the suspension.